



PATH5331-65, 37, 30 Pastoral Ministry
New Orleans Baptist Theological Seminary
Division of Pastoral Ministries
Fall 2018/19, Term 191
CIV from Orlando to Tallahassee & Miami
Monday, 5:00 pm – 6:50 pm
Class Dates: 8/27, 9/10, 9/24, 10/8, 10/22, 11/5, 11/12, 12/3

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Seminary Mission Statement

The mission of the New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Purpose of the Course

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. This course will address the following NOBTS Core Values:

- ◁ *Doctrinal Integrity*
- ◁ *Spiritual Vitality*
- ◁ *Mission Focus*
- ◁ *Characteristic Excellence*
- ◁ *Servant Leadership*

NOTE: The Core Value emphasis for 2018-2019 is Doctrinal Integrity.

Course Description

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Outcomes

Since all Christians shepherd others in various roles and relationships (e.g., as parents, friends, counselors, teachers, and mentors), all Christians will benefit from developing shepherding skills. However, this course will have particular significance for those students who will be involved in a specific pastoral ministry vocation or calling (such as pastors, church staff members, chaplains, missionaries, and church planters).

At the conclusion of the course, the student should be able to:

1. Value pastor-type shepherding as a vital part of their ministry calling and work.
2. Learn people-sensitive and task-focused leadership principles, models and methods related to

pastoral ministry and shepherding.

3. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
4. Demonstrate acceptable proficiency in pastoral ministry functions (e.g., engage in effective pastoral care, administer the ordinances, perform premarital counseling and weddings, conduct funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, perform basic administration and organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.
5. Develop and write a personal theology and philosophy of pastoral ministry, utilizing biblical principles and concepts.
6. Analyze a variety of challenges typically faced in ministry and be able to propose biblical and practical solutions to problematic situations.

Course Methods

1. Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Class and Blackboard discussion will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

Course Textbooks

Required Textbooks:

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Cothen, Joe H. and Jerry N. Barlow. *Equipped for Good Work*. Gretna, LA: Pelican Publishers, 2012.

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*. Grand Rapids: Revell, 1999.

Recommended Textbooks:

Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.

Croft, Brian. *The Pastor's Ministry: Biblical Priorities for Faithful Shepherds*. Grand Rapids:

Zondervan, 2015.

Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.

McIntosh, Gary L. *One Size Doesn't Fit All*. Grand Rapids: Revell, 1999.

Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.

Course Requirements

1. Textbook Readings/Reports and Congregational Analysis

There are two parts to the textbook readings assignment:

- (1) Students are to view the fourteen (14) PATH 5331 PowerPoint presentations on Blackboard, read the related sections in the required course textbooks, and complete a reading report for each of the two reading due dates coinciding with the Mid-term (October 8) and Final exams (December 3). The topics, readings, and reports schedule are included in the syllabus.

Reports are due on Blackboard by 5:00 p.m. on the dates due.

- (2) Read, Gary McIntosh, *One Size Doesn't Fit All*. Using the book as a guide, develop a **Congregational Analysis** for the church where the student is currently serving either as pastor, church staff, or member. The analysis is to follow the 12 chapter subjects, with half-page (single-spaced) written on each topic. The length of the congregational analysis is to be 6-8 pages, single-spaced. Cite textbook references as parenthetical references. For example, "The future of any size church is the sum of its next moves" (McIntosh 1999, 139).

Congregational analysis is due on Blackboard September 10th by 5:00 p.m.

2. Prepare a typed (single-spaced), four-page (or less) **theology of pastoral ministry** (or shepherding), which gives biblical references (i.e., two to five references per topic) and discusses the following topics: The calling to pastoral ministry (or to Christian ministry), the church (mission, functions), the office of pastor, the office of deacon, ordination, preaching, the ordinances, marriage and weddings, death and funerals, pastoral care/visitation, evangelism (or personal ministry visitation and evangelism), the pastor's (or Christian's) family and ministry priorities, servant leadership, and the pastor's (or Christian's) spiritual life and example. **Format:** Each topic is to be taken in the order given herein and is to be listed as a heading followed by its respective biblical references and discussion. A cover page is to be used, but do not include an intervening blank page. **Theology paper is due on Blackboard September 24th by 5:00 p.m.**
3. Prepare a typed (single-spaced), four-page (or less) **philosophy of doing pastoral ministry**. This assignment is designed to help you integrate your basic beliefs, what you value, your understanding of concepts, and underlying attitudes – what guides your understanding and practice. Your philosophy of doing pastoral ministry should include the following areas: The Church (mission within the body of Christ and in the community), Worship (corporate), Evangelism/Witnessing (Outreach), Discipleship, Missions, Ministries (church and community-focused), Administration (programs and facilities), Stewardship (Time, Spiritual Gifts, Resources – personal and church), Conflict Management, Pastoral Leadership, Priesthood of the Believer and Congregational Involvement, Family (views of and maintaining balance with ministry priorities), Personal Growth, and Church Revitalization. **Format:** Same as the theology paper, except that biblical references need not be cited and discussed. **Philosophy of Ministry paper is due on Blackboard October 22nd by 5:00 p.m.**
4. **Select and complete a Major Ministry Assignment** from one of the following options:

- (1) **Option One: Documented Ministry Research Essay.** Complete a topic-based essay of 15-20 double-spaced pages, using parenthetical references. The paper topic is to be **entitled:** “WHAT I NEEDED TO LEARN ABOUT PASTORAL MINISTRY THIS SEMESTER” (or entitled: WHAT I NEEDED TO LEARN ABOUT MINISTRY SHEPHERDING THIS SEMESTER), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics listed in the Course and Assignments Schedule in the syllabus. Note: the selected bibliography of the essay must list a minimum of 8 print sources (books, journals, or periodicals) and a minimum of 2 Internet sources which have informed your knowledge of the topic researched. Please note: all bibliographic entries must be cited in the essay as parenthetical references.
- (2) **Option Two: Pastoral Ministry Handbook.** Handbook will include eight typed prayers, two wedding ceremonies, four funeral services with sermon briefs, a quarterly sample church calendar, a plan of preaching for four weeks (with sermon briefs), and eight orders of worship.

The Major Ministry Assignment is due on Blackboard November 12th by 5:00 p.m.

5. **EXAMS:** There will be a **Mid-term Exam the week of October 8-12** and a **Final Exam the week of December 3-9**. The Exams will be in a take-home format and will cover class lectures and discussions as well as related chapters from the class textbooks and Blackboard presentations.

Embedded Assignment

The final exam is an embedded assignment that will be completed by all students for all sections of this course. The final exam will be a take-home, open-book exam, and questions will come from course presentations, required textbooks, and assignments. The exam will also include an individual assessment of the personal accomplishment of two student-selected learning outcomes in this syllabus. The rubric for grading the final exam is included in the syllabus. Please complete the assignment according to the syllabus and this rubric.

More information about class assignments and specific instructions for preparing for the Mid-term and Final Exam will be given by the Professor.

Course Evaluation

Textbook Readings/Reports	15%	Due According to Schedule Published
Congregational Analysis		Due September 10
Theology Paper	15%	Due September 24
Philosophy Paper	15%	Due October 22
Mid-Term Exam	15%	Week of October 8-12
Major Ministry Assignment	20%	November 12
Final Exam	20%	Week of December 3-7

Participation in class, as well as weekly participation on Blackboard is mandatory.

Absences, Make-up Exams, and Late Assignments:

Students should consult the current NOBTS Catalog for the Seminary policy on class absences. When emergencies exist, the student may petition the Academic Advisor for permission to remain in class with excessive absences. Assignments turned in past the date and time due will incur a late penalty of **ten** points, per week, which will be deducted from the assignment grade. **Assignments will not be accepted more than one week past the date due** without permission from the professor. **In order to receive**

credit for the course, all assignments must be completed.

Course Schedule (Major course topics roughly coincide with the eight classroom sessions)

Theological Foundations for Christian Shepherding and Pastoral Ministry

Biblical Concepts
The Calling to Pastoral Ministry
Dealing with Pastor Search/Personnel Committees
The Matter of Ordination

Shepherding the Church to Accomplish Her Mission

Beginning a Pastoral Ministry
The Church's Mission and Functions

The Shepherd's Preaching and Praying

A Theology of Pastoral Preaching
Planning Your Preaching
Preaching and Leading Worship on Special Days and Occasions
Prayer in Church and in other Places

Shepherding through Observing the Ordinances

Baptism
The Lord's Supper

The Shepherd and Personal Work

The Work of Evangelism
Visitation
Pastoral Counseling

Shepherding in Life's Transitions

Marriage and Weddings
Death and Funerals

The Shepherd and Church Administration

Servant Leadership and Congregational Involvement
Managing Programs and Facilities
Working with Committees and Teams
Dealing with Challenges and Conflict

Concluding Considerations for the Shepherd

The Pastor's Personal and Family Life
Ministry Technology "Do's" and "Don'ts"
The Call to a New Work
Ending Well and Continuing Relationships

Textbook Readings/Reports Assignments and Schedule

(View PowerPoint Presentations on Blackboard)

Topic One:	View	"Pastoral Ministry: Shepherding"
	Read	Cothen/Barlow, Chapter 1; Bisagno, Chapters 1-10, 12, 46, 77
Topic Two:	View	"Shepherding Competencies"
	Read	Cothen/Barlow, Chapter 2; Bisagno, Chapters 13-24
Topic Three:	View	"Call to a Church"
	Read	Cothen/Barlow, Chapter 4; Bisagno, Chapters 25-37
Topic Four:	View	"Church Entry Dynamics"
	Read	Cothen/Barlow, Chapter 3; Bisagno, Chapters 38-39, 45, 47-49, 53-59
Topic Five:	View	"Leading God's People"
	Read	Cothen/Barlow, Chapters 5-6; Appendixes A, B, C, D; Bisagno, Chapters 60-73
Topic Six:	View	"Lead, Organize, Train"

Topic Seven:	Read	Cothen/Barlow, Chapters 13-14; Bisagno, Chapters 76, 78-89
	View	“Programs and Facilities Oversight”
Topic Eight:	Read	Cothen/Barlow, Chapter 11-12; Bisagno, Chapters 50-52, 90-99
	View	“Becoming Ordained to the Gospel Ministry”
Topic Nine:	Read	Cothen/Barlow, Chapter 15; Appendixes G, H; Bisagno, Chapters 100-110, 134
	View	“Shepherding through Supplication”
Topic Ten:	Read	Cothen/Barlow, Appendix E; Bisagno, Chapters 11, 111-122
	View	“Shepherding through Counseling” and “Shepherding through Visiting”
Topic Eleven:	Read	Cothen/Barlow, Chapter 7; Bisagno, Chapters 43, 123-133
	View	“Ordinances”
Topic Twelve:	Read	Cothen/Barlow, Chapter 10; Bisagno, Chapters 74-75, 135-142
	View	“Funerals”
Topic Thirteen:	Read	Cothen/Barlow, Chapter 9; Bisagno, Chapters 40-42, 143-148
	View	“Weddings”
Topic Fourteen:	Read	Cothen/Barlow, Chapter 8; Appendix F; Bisagno, Chapters 44, 149-155
	View	“Ministry Transitions” and “Concluding Considerations”
	Read	Cothen/Barlow, Chapter 16; Bisagno, Chapters 156-162

Reading Report Guidelines

- Report is due for topics **one through seven (1-7) on Blackboard October 8th by 5:00 p.m.**
- Report is due for topics **eight through fourteen (8-14) on Blackboard December 3rd by 5:00 p.m.**
- Reading reports should be typed and include responses to the following questions:
 - 1 What topics and content in Cothen and Barlow were of most interest and benefit to you? Explain why or how.
 - 2 What topics and content in Bisagno were of most interest and benefit to you? Explain why or how?
 - 3 What topics and content in the PATH5331 PowerPoint presentations were of most interest and benefit to you? Explain why or how?
 - 4 How much of the reading for the topics assigned did you read? Please indicate one of the following:
 - a. I read all of the reading for the topics assigned for this report.
 - b. I read _____ (%) of the reading for the topics assigned for this report.

Selected Bibliography

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- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
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- Hellerman, Joseph H. *When the Church Was a Family*. Nashville: B & H Academic, 2009.
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combackchurches.com	lifeway.com
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pastors.com	christianitytoday.com

PATH5331 Final Exam Grading Rubric

Note: this rubric is for faculty, adjunct faculty, graders, & students.

Student: _____

Total Points for the Assignment: _____

Late Submission Penalty Assessed: _____

Grade for the Assignment: _____

Grading Rubric for the Final Exam Assignment of PATH5331 Pastoral Ministry

Criteria	Points Possible	Points Earned
Identified new & helpful content & concepts & discussed how helpful	20 points	
Discussed how the major ministry assignment option chosen helped the student's capability to shepherd others	20 points	
Described key characteristics of effective shepherding & discussed why they are key	30 points	
Selected two syllabus Student Learning Outcomes & discussed what course content helped the student to achieve the two outcomes	30 points	
		Total:

Grading Points Scale:

A: Exceptional insights & discussion

B: Meaningful insights & discussion

C: Average insights & discussion

D or F: Limited insights & discussion